

FOREIGN CREDENTIAL RECOGNITION POLICY

This policy is the responsibility of the Registrar and was approved by the Office of the Vice-President Academic. This policy was approved May 23, 2014 and is reviewed annually.

POLICY OVERVIEW

This policy outlines the process involved for foreign credential recognition.

PRINCIPLES

This policy is guided by the principles of integrity and transparency.

SCOPE

The policy applies to all college and seminary students, on- and off-campus.

POLICY STATEMENT

Briercrest requires that the academic records of applicants who have completed post-secondary education outside of Canada and/or the United States be assessed for Canadian equivalency. Briercrest requires a course-by-course or comprehensive assessment.

PROCEDURES

An internal assessment will be completed by the Transfer Credit Coordinator. Should the Coordinator not be able to establish the accreditation of the post-secondary institution, an external assessment will be requested. This service is provided through the Government of Saskatchewan's agreement with IQAS (Edmonton - <http://eae.alberta.ca/labour-and-immigration/overview-of-immigration/international-qualifications-assessment-service.aspx>).

Call toll-free from the following areas: Saskatchewan 1-800-999-3965

Hours of operation: 8:15 a.m. to 4:30 p.m., Monday to Friday

IQAS will assess transcripts and send Briercrest a report on the findings. There is no fee to the student.

Please send an official copy of your transcript for evaluation sent to:

Office of the Registrar
Briercrest College and Seminary
510 College Drive
Caronport, SK
S0H 0S0

APPENDIX A

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| Related Forms/Policies | |
| Where is this policy published | College Academic Calendar (http://www.briercrest.ca/college/academics/college-calendar/) |
| Contact Information | Registrar |