

# FOREIGN CREDENTIAL RECOGNITION POLICY

This policy is the responsibility of the Registrar and was approved by the Office of the Vice-President Academic. This policy was approved May 23, 2014 and is reviewed annually.

## POLICY OVERVIEW

This policy outlines the process involved for foreign credential recognition.

## PRINCIPLES

This policy is guided by the principles of integrity and transparency.

## SCOPE

The policy applies to all college and seminary students, on- and off-campus.

## POLICY STATEMENT

Briercrest requires that the academic records of applicants who have completed post-secondary education outside of Canada and/or the United States be assessed for Canadian equivalency. Briercrest requires a course-by-course or comprehensive assessment.

## PROCEDURES

An internal assessment will be completed by the Transfer Credit Coordinator. Should the Coordinator not be able to establish the accreditation of the post-secondary institution, an external assessment will be requested. This service is provided through the Government of Saskatchewan's agreement with IQAS (Edmonton - <http://eae.alberta.ca/labour-and-immigration/overview-of-immigration/international-qualifications-assessment-service.aspx>).

Call toll-free from the following areas: Saskatchewan 1-800-999-3965

Hours of operation: 8:15 a.m. to 4:30 p.m., Monday to Friday

IQAS will assess transcripts and send Briercrest a report on the findings. There is no fee to the student.

Please send an official copy of your transcript for evaluation sent to:

Office of the Registrar  
Briercrest College and Seminary  
510 College Drive  
Caronport, SK  
S0H 0S0

## APPENDIX A

Related Forms/Policies	
Where is this policy published	College Academic Calendar ( <a href="http://www.briercrest.ca/college/academics/college-calendar/">http://www.briercrest.ca/college/academics/college-calendar/</a> )
Contact Information	Registrar