

LENGTH AND TERMS OF DEGREES

This policy is the responsibility of the Registrar, was approved by Faculty Senate, was revised by the Seminary Team on November 27, 2020, and was revised by the Academic Planning Committee on October 1, 2021.

POLICY OVERVIEW

This policy defines the time limit for completion of undergraduate and graduate degrees at Briercrest.

PRINCIPLES

This policy is guided by the principles of integrity and transparency.

SCOPE

This policy applies to all students of Briercrest College and Seminary.

POLICY STATEMENT

College

Briercrest College and Seminary reserves the right to change, substitute, or cancel any program of study in accordance with other relevant policies (see below). Students who take one year or more off must re-enter under the current academic calendar and must re-apply for a program of study. Students who wish to maintain their status in a degree program must be registered for at least one course per year.

Students who have completed courses more than 10 years ago may be required to update their knowledge by repeating or taking additional courses toward their desired program. These decisions are made between the Program Coordinator and the Registrar.

Seminary

Students in Seminary programs have a maximum of ten years from the acceptance date to the completion date. If a student is unable to complete in that time, a request for an extension must be made to the [Academic Appeals Committee](#). The request must be made by September 30 of the year preceding the graduation deadline and must clearly indicate the reason for the request and include a proposal for completion.

If a program is discontinued or otherwise significantly revised, continuing students will be informed of this change, allowed to switch to a program on the revised seminary curriculum, or, if they so prefer, will be allowed up to three years to complete the balance of their previously enrolled program.

Students who have not taken classes for two full years (24 months) must reapply to the seminary if they desire to re-enter their program of study. They will re-enter under the new academic calendar programs. All previous course work will be transferred to the new program as applicable.

APPENDIX A

Related Forms/Policies	Discontinuation of Academic Program Systematic Program Review Policy Development, Approval and Administration of Academic Policies
Where is this policy published	College Academic Calendar (https://www.briercrestcollege.ca/academics/calendar/) Seminary Academic Calendar (https://www.briercrestseminary.ca/academics/calendar/)
Contact Information	Registrar

