

SCHOLARSHIP POLICY

This policy is the responsibility of the Scholarship Committee.

POLICY OVERVIEW

This policy defines necessary terms and brings clarity and transparency to the current college award process.

PRINCIPLES

This policy is guided by the principles of transparency, fairness, and equality.

SCOPE

The policy applies to all students of Briercrest Christian Academy, College, and Seminary.

POLICY STATEMENT

Award Types

- Scholarship – Awarded on the basis of academic excellence toward which secondary criteria may be applied.
- Award – Awarded on the basis of academic proficiency toward which secondary criteria may be applied.
- Bursary – Awarded on the basis of demonstrated financial need, provided the student has met the requirement for satisfactory academic standing, toward which secondary criteria including academic achievement may be applied.
- Open – Awarded to all categories of students, including new post-secondary, transfer and in-course students in high school, college, or seminary as specified in the award description.

Definitions

- Academic Excellence – Student must achieve and maintain a cumulative GPA of 3.0 or higher
- Academic Proficiency – Student must achieve and maintain a cumulative GPA of 2.3 or higher
- Secondary Criteria – Additional requirements as specified in the award description
- Full-tuition limit – financial awards that do not exceed the dollar value of a student's tuition per semester. This limit does not include fees, room and board, or textbooks.

Definition of Student Status

The following definitions provide clarity regarding student status, eligibility for awards, and the application deadlines.

- Continuing student:
 1. High School student who has enrolled in a minimum of one full-time semester at Caronport High School.
 2. College Student who has enrolled in the previous 5 terms (i.e. any terms within two academic years), completed a minimum of 12 credit hours at BCS (including both modular and distance courses), and is continuing in a program of studies at BCS.
 3. Seminary student who has enrolled in the previous 6 terms (i.e. any term within two academic years) and is continuing in a program of studies at BCS.
 4. Re-entry student who is returning to studies after a two year absence.
- New student:
 1. New High School, College, or Seminary student who has been accepted.
 2. Any new transfer student.

Eligibility Criteria

The following is a description of general student financial eligibility criteria for the college.

1. Official acceptance to Briercrest College (pending final official transcript review), meeting Briercrest College and Seminary admissions requirements.
2. Students applying for all scholarships/bursaries/awards are required to complete the application by the stated deadline each year.
3. Students are required to study on-campus (Distance Education, Kaléo, IMPRINT and study abroad do not qualify).
4. Preference will be given to students who live in dorm.*
5. Students are required to have a cumulative GPA of 2.3 or higher.*
6. Students are required to maintain a minimum of 12 credit hours per semester in the year the scholarship is awarded to maintain eligibility. Enrolment in less than 12 credit hours per semester will result in termination of the award.*
7. Students are required to exhibit financial need for bursaries.
8. Returning students (12+ credit hours) must declare a program.
9. Students must maintain in good standing in all areas in the year awarded.
10. Students must meet criteria of the specific scholarship, bursary, or award.

*With the exception of certain scholarships. Exceptions are noted in those specific award criteria.

College Pool of Awards and Limits

The following identifies the pools of awards and clearly defines limits for transparency in the college awarding process.

Definition of Pools

1. Pool A:
 - Awards, bursaries, or scholarships awarded through the scholarship application.
 - Entrance Awards awarded through PR/Admissions.
2. Pool B:
 - Student-athlete scholarships.
 - Married student discount.
3. Pool C:
 - Student Leader Awards.
 - Student Government Awards.
 - PR/YQ Leadership Awards.
 - Senior Dorm Rebate.
 - Student Life Fee Rebate.
4. Pool D:
 - College Employee Tuition Waiver.

Definition of Limits:

- Students may accept/receive one award from Pool A.
- Students are eligible to receive awards from Pool A and B to a maximum of full tuition.
- Awards and rebates in Pool C may be in addition to awards received from Pool A and/or B beyond the stated maximums.
- Recipients of the College Tuition Waiver are not eligible to receive awards from pool A or B. They are eligible for awards but not rebates from Pool C (see the College Tuition Waiver Policy for further details).

Deferral

Briercrest College and Seminary does not allow awards to be deferred. Should an award recipient not attend in the award year, the student is welcome to apply in future years.

Payment of Awards

Unless otherwise stated in an award's criteria, the monetary value of an award is applied toward payment of the recipient's tuition and fees at the end of September. Awards over \$1000 are paid in

two installments, one half in September and the balance at the end of January. Eligibility will be reviewed prior to the funds being placed on the student's account.

Loss of an Award

Should a student fail to meet the eligibility requirements of the award, the student will be notified in writing by the Student Finance Office. Students will not be required to repay amounts previously placed on the student's account but will not be granted future disbursements of the award. An exception to this rule is student-athlete scholarships. Student-athletes should refer to their signed Scholarship Agreement for further details.

Appeal Process

Financial Aid appeals follow the Academic Review and Appeal Process found in the College Calendar.

Financial Need Calculation

The following calculations are in place to define financial need in a clear and precise format and to bring clarity and transparency for the scholarship committee and the applicants.

Resources required:

The charts provided in the Saskatchewan Student Loan Administrative Guidelines are to be used for each calculation below.

These charts include:

- I. SK Living Allowances
- II. SK Average Min Month Contribution Chart
- III. SK Parental Contribution Discretionary Income Chart
- IV. SK Average Minimum Monthly Contribution Chart
- V. SK Spouse Average Minimum Income Chart

Though all provinces are represented in the above charts, only SK Information will be used for each determination below.

1. Determine student status, using the following definitions provided by SK Provincial Loan.
 - a. Definition – Independent Student
 - i. Student's parent(s), guardian(s) or sponsor are deceased or have disappeared.
 - ii. Student is married or a single parents with dependent children.

- iii. Student has been out of high school for at least 4 years (48 months).
 - iv. Student has been working full-time for 2 or more periods of 12 consecutive months.
 - v. Student is widowed, divorced, or separated.
 - b. Definition – Dependent Student
 - i. Student has never been married.
 - ii. Student does not have children.
 - iii. Student is pursuing education within 4 years (48 months) of graduating from high school.
- 2. Calculate generalized cost of attendance based on education costs and living costs.
 - a. To calculate education costs, add the student's costs for tuition, student fees, and books.
 - b. To calculate costs for living, use the following criteria. When calculating food costs, use only the SK Living Allowances by Student Category (SK column only) to calculate the average.
 - i. If the student is living in dorm, the cost will be the dorm cost (including Sundbo) plus the cost of the 14 meal plan.
 - ii. If the student is living in Sundbo without a meal plan, the cost will be the dorm cost plus the cost of average monthly food.
 - iii. If the student is single and living outside of dorm, the cost will be that of average rent plus average monthly food.
 - iv. If the student is married or a single parents, the cost will be that of average rent plus the set monthly amount per dependent (including the spouse if this is applicable), plus the cost of average monthly child care (if applicable).
- 3. Calculate Income based on the following criteria.
 - a. For a Dependent student, add all income based on:
 - i. Minimum pre-study expected contribution. Use the student's grad year to determine the number of months and then use the SK Average Min Month Contribution Chart.
 - ii. Parental Contribution. Use the greater number of the two below options:
 - 1. What the student indicated on their application.
 - 2. The number stated on the SK Parental Contribution Discretionary income chart. This is calculated by family size, moderate standard of living. Divide the discretionary income into monthly contributions and multiply this by 8 months of school.
 - b. For an Independent student, add all income based on the minimum pre-student expected contribution. Use the SK average minimum monthly contribution chart to determine this.

- c. For a married student or a single parents, add all income based on:
 - i. Minimum pre-study expected contributions. Use the SK Average Min Month Contribution Chart and make sure to take the number of dependents into consideration.
 - ii. Spouse Income. Use the SK Spouse Average Minimum Income Chart.
4. Make a final calculation. To do this, subtract the student's total income from their total expenses. The final number will indicate their financial need.

College Award Dates and Distribution

Scholarships and Awards with a dollar value greater than \$800 will be awarded in round one. All bursaries, including the Managing God's Money bursary, and any awards with a dollar value of less than \$800 will be awarded in round two.

Subject to Change Statement

Briercrest College and Seminary (BCS) reserves the right to change any of the policies of BCS at any time, including those relating to admission, instruction, and graduation. The right to withdraw curricula, and specific courses, alter course content, change the calendar, and to add or increase fees is similarly reserved. All such changes are effective at such time as the proper authorities determine and may apply not only to prospective students but also to those currently enrolled at BCS.